



COUNTY of VENTURA
COUNTY EXECUTIVE OFFICE

Sevet Johnson, PsyD
County Executive Officer

Mike Pettit
Assistant County Executive Officer

Kaye Mand
County Chief Financial Officer

Shawn Atin
Assistant County Executive
Officer/
Human Resources Director
Labor Relations

March 28, 2023

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Authorize the Auditor-Controller's Office to Process the Accounting Transactions Necessary to Revise Fiscal Year 2022-23 Appropriations for the County Clerk-Recorder/Registrar – Elections Division. (Recommendation Requires 4/5ths Vote)

Recommendation:

1. Authorize the Auditor-Controller's Office to process the accounting transactions necessary to revise FY 2022-23 appropriations for the County Clerk-Recorder/Registrar – Elections Division. (Requires 4/5ths Vote)

| | | | |
|----------|-----------|------------------------------|--------------|
| INCREASE | 1920-1921 | Services and Supplies | \$ 1,400,000 |
| DECREASE | G001 | General Fund Assigned Fund | \$ 1,400,000 |
| | | Balance – Program Mitigation | |

Fiscal/Mandates Impacts:

Mandatory: No

Source of Funding: General Fund Assigned Fund Balance-Program Mitigation

Funding Match Required: No

Impact on Other Departments: None

Summary of Revenues and Costs:

| | <u>FY 2022-23</u> | <u>FY 2023-24</u> |
|---------------------------|--------------------------|--------------------------|
| Revenue: | \$ 0 | \$ 0 |
| Costs: | | |
| Direct | \$ 1,400,000 | \$ 0 |
| Indirect-Agency/Dept. | 0 | 0 |
| Indirect-County CAP | 0 | 0 |
| Total Costs | \$ 1,400,000 | \$ 0 |
| Net Costs: | \$ 1,400,000 | \$ 0 |
| Recovered Indirect Costs: | \$ 0 | \$ 0 |

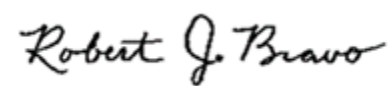
| FY 2022-23 Budget Projection for Elections Division-Unit 1921 | | | | |
|---|----------------|-----------------|------------------|-----------------------------|
| | Adopted Budget | Adjusted Budget | Projected Actual | Estimated Savings/(Deficit) |
| Appropriations | \$ 5,913,980 | \$ 7,155,797 | \$ 8,656,451 | \$ (1,500,654) |
| Revenue | \$ 1,530,000 | \$ 2,137,857 | \$ 2,205,311 | \$ 67,454 |
| Net Cost | \$ 4,383,980 | \$ 5,017,940 | \$ 6,451,140 | \$ (1,433,200) |

Discussion:

As part of the FY 2022-23 budget, the County set aside additional funds via program mitigation for the Elections Division. These funds cover a variety of costs (software, technology, supplies, vendors, etc.) including technical support for the November 2022 Election. Mid-year program adjustments are standard for this division as billing and expenditures are compiled. The division's expenses have increased due to various state mandates for conducting elections. The state does not provide funding for these directives. This action allocates \$1,400,000 to the division to complete the current fiscal year.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact Robert Bravo at (805) 662-6868.

Sincerely,



Robert Bravo
Deputy Executive Officer



Sevet Johnson, PsyD
County Executive Officer